



Safe 6 Explained



Recognize all the Dangers - Identify all the activities and conditions that are associated with your task:

*Organizational ▪ Location ▪ Materials Handling
Tools & Machinery ▪ Energy ▪ Substances*

Anticipate, recognize and confirm the dangers of the task; Stop immediately if unexpected hazards are identified. Report them to your supervisor.



Prepare and Organize the Workspace - Gather everything you need to complete the task including tools, materials, supplies, PPE, etc. Review task specific operating procedures, labels and guidelines. Prepare, assemble and set-up required equipment according to the manufacturer's instructions and your company SOPs.



Inspect and Check All Equipment - Complete an inspection before you begin the task. Verify the location and operation of safety features. Review available records of past regular inspections. Don't use the equipment if the inspection and service is out of date; Remember, regular service and maintenance is a manufacturer's requirement to assure safe operation.



Control Conditions and Eliminate All Hazards - Clear the workspace of all unneeded materials, equipment and other possible obstructions. Complete applicable work permit requirements. Post any required signs or permits and install barricades. Have the permit reviewed and approved by your supervisor. Put on the required PPE.



Operate and Complete the Task Skillfully - Complete the task only if you are trained and authorized. Know what's going on around you. Complete a visual inventory of what else is happening that could be distracting. Eliminate all distractions. Attend to the task with focus. Shutdown and protect equipment when taking breaks or talking to other workers.



Guard Against Incidents - Be attentive. Know about all emergency switches, alarms, communications, evacuation routes, spill supplies, fire extinguishers, first aid stations, emergency showers and eye washes. Be aware of any change in conditions that can adversely affect the safe completion of your task. Act immediately when something goes wrong. Protect yourself, notify others in the area and your supervisor. Follow your company procedures for the type of incident.